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In any correspondence on this subject please quote Ref. No:



THE REPUBLIC OF UGANDA

Ministry of Information and
Communications Technology
P O Box 7817
KAMPALA
UGANDA.

Dear Sir/ Madam,

Invitation to bid for Supply and delivery of two station wagon vehicles for Ministry of Information, Communications Technology and National Guidance

(Procurement Ref. MoICT/SUPP/18-19/00023)

OPEN DOMESTIC BIDDING

1. The Government of the Republic of Uganda through the Ministry of Information, Communications Technology and National Guidance has secured funds and intends to apply a portion of the proceeds for supply and delivery of two station wagon vehicles for which this Invitation to Bid is issued.
2. The Ministry of Information, Communications Technology and National Guidance on behalf of the Government of Uganda invites sealed bids from eligible bidders for supply and delivery of two station wagon vehicles.
3. Bidding will be conducted in accordance with the Open Domestic Bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 as amended and is open to all eligible bidders as defined in the Regulations.
4. Interested bidders may obtain further information from the Ministry of Information, Communications Technology and National Guidance and inspect the bidding documents at the Address shown in (7) during working days with effect from 7th September, 2018.
5. A Complete set of Bidding Documents in English may be purchased at a non-refundable fee of **UGX.100,000 (One Hundred thousand shillings only)**. Interested bidders should obtain Bank Payment Advice Forms from the Office of the Cashier on 1st Floor, ICT House and pay at the designated Bank with effect from 7th September, 2018. On presentation of proof of payment, bidding documents may then be collected from the Procurement and Disposal Unit, 1st floor, Room 9.
6. Bids must be hand delivered on or before 4th October, 2018 to the address in (7) at or before 11.00 am clearly marked;

**“BID FOR SUPPLY AND DELIVERY OF TWO STATION WAGON
VEHICLES FOR THE MINISTRY OF INFORMATION,
COMMUNICATIONS TECHNOLOGY AND NATIONAL GUIDANCE
(MoICT&NG)”
MoICT/SUPP/18-19/00023**

7. The bids will be opened in the presence of the bidders’ representatives who will choose to attend in the Ministry’s Boardroom at ICT House, 2nd Floor starting at 11:30 am (Local time) on 4th October, 2018. Late Bids shall be rejected and returned unopened to bidders.

Address for Inspection, issue and delivery of documents

Procurement and Disposal Unit
Ministry of Information, Communications Technology and National Guidance
ICT House
Street Address: Plot 10/12 Parliamentary Avenue
1st Floor: Room 9
Tel office +256-414 381 547
Town/City: Kampala
Postal Code: P.O Box 7817, Kampala
Country: Uganda

8. All bids must be accompanied with a Bid Security in form of **Bank Guarantee** amounting to **UGX. 15,000,000.**
9. The Ministry of Information, Communications Technology and National Guidance is not bound by the highest or lowest bidder.

Activity schedule

| S/No | Activity | Date |
|-------------|--|---------------------------|
| 1. | Publication Date | 6 th .09.2018 |
| 2. | Bid closing & Submission Date | 4 th .10.2018 |
| 3. | Evaluation Process | 16 th .10.2018 |
| 4. | Display and Communication of Best Evaluated Bidder | 24 th .10.2018 |
| 5. | Solicitor General’s Clearance | 6 th .11.2018 |
| 6. | Contract Signing | 20 th .11.2018 |

FOR: PERMANENT SECRETARY

